



# CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY



LINDA S. ADAMS  
ACTING SECRETARY FOR  
ENVIRONMENTAL PROTECTION

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • P.O. BOX 2815, SACRAMENTO, CALIFORNIA 95812-2815  
(916) 323-2514 • (916) 324-0908 FAX • [WWW.CALEPA.CA.GOV](http://WWW.CALEPA.CA.GOV)

EDMUND G. BROWN JR.  
GOVERNOR

## Unified Program Newsletter September 2011

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- DTSC None
- SWRCB None
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- OSFM None

### California Environmental Protection Agency

#### **Annual Summary Reports (FY 2010-2011) Due on September 30, 2011**

The Unified Program would like to remind all Certified Unified Program Agencies (CUPAs) that Summary Reports 2 through 4 are due to Cal/EPA by September 30, 2011, in accordance with the California Code of Regulations, Title 27, Section 15290(a)(1-3). Forms for the reports may be found on Cal/EPA's web site at <http://www.calepa.ca.gov/CUPA/Publications/#CUPAtoState>. Data from these reports are used by the State and Federal agencies for a variety of purposes, including CUPA evaluations.

Cal/EPA is often asked by state legislators, federal representatives and other interested parties for information on the number of staff resources utilized statewide for the Unified Program. To help us address these questions, we are asking that in addition to the normal summary reports; please include the following additional summary information this year on local staffing within the **Unified Program**.

- Number of inspectors,
- Number of technical staff that are not inspectors,
- Number of support staff, and
- Number of managers/supervisors that are not technical staff or inspectors.

To report the CUPA staff numbers, please give us a rough estimation of Full Time Equivalent (FTEs). For example, if you have two support staff who have 50% of their work assignments related to the Unified Program, you would count them as .5 FTE each or a total of 1 FTE. This applies for all positions.

The Unified Program Section encourages CUPAs to send these reports by certified mail to ensure they are received.

Please submit the reports to:

Secretary for Environmental Protection  
Unified Program Section  
Attn. Ms. Farida Islam  
1001 I Street  
Sacramento, CA 95814

Or to the following P.O. address:

Secretary for Environmental Protection  
Unified Program Section  
Attn. Ms. Farida Islam  
P.O. Box 2815  
Sacramento, CA 95812-2815

You may also send the reports via e-mail to Farida Islam at [fislam@calepa.ca.gov](mailto:fislam@calepa.ca.gov). If you decide to do so, there is no requirement to send additional hard copies.

**DTSC - None**

**State Water Resources Control Board - None**

**California Emergency Management Agency**

**Hazardous Materials Emergency Preparedness**

- Thirteen (13) Hazardous Materials Emergency Preparedness (HMEP) grant applications have been received so far with others in the works. Projects include Emergency Response Plan/SOP update and exercise; HazMat Transportation Training & Exercise Conference; Area Plan development and update – some with follow-up exercises; Needs Assessment for a Regional HazMat Response Team; and a Commodities Flow Study.
- The August 15<sup>th</sup> deadline for primary consideration of grant-funded projects for the 2011-2012 grant cycle has passed, but jurisdictions should continue to submit applications to their Local Emergency Preparedness Committee (LEPC) for any eligible activities they can complete by September 30, 2012.
- The HMEP Planning Grant Guide has been updated and is posted on the Cal EMA website. The Guide, FAQs, and downloadable forms are available on the website at <http://www.calema.ca.gov/HazardousMaterials/Pages/HMEP-Grant.aspx>. Please update your shortcuts or local copies so that the most current version of the forms are being accessed.
- Questions should be directed to HMEP Grant Administrator Neverley Shoemake at (916) 845-8765.

**Office of the State Fire Marshal - None**